



Coach Booking Form

1. Company / Personal Information (To be filled by customers)

Company Name			
Company Address			
Contact Person		Tel	
Email		Fax	

**For Company / Organization use only*

2. Booking Details (To be filled by customers)

* Please select the services :	Booking Date :	(yyyy)	(mm)	(dd)
	<input type="checkbox"/> Single	Booking Time :		
	<input type="checkbox"/> Round	No. of PAX :	Coach Type & Qty :	
	<input type="checkbox"/> On-hired	Route :		
Special Requirement	Remarks :			Price Enquiry (Chop & Sign)
	Double Seats (Y/N)	Compartment (Y/N)	Seat Belt (Y/N)	Date :

3. Quotation Details (To be filled by Hang Po)

Type of Coach & Unit Price	
Total	

4. Confirmed Quotation (To be chop & sign by Hang Po)

** 5. Booking Confirmation (To be chop & sign by customers)

Date :	Date :
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****Remarks :**

- The above quotation will be valid for one week.
- Single / Round Trip: If waiting time is more than 15 mins, waiting charge of HKD350/hr will be applied; On-hired: All Parking and Tunnel fee (If any) are excluded.
- For Booking Amendment / Cancellation, kindly notify us no less than 3 working days (Mon to Fri) before the date of services, otherwise 50% of the total amount will be charged.
- In case of Tropical Cyclone Warning Signal No. 3 or above is hoisted or Rainstorm Yellow Warning is triggered, announced by the Observatory on the service day, bus service will be suspended without any charges.