



Coach Booking Form

1. Company / Personal Information (To be filled by customers)

Company Name			
Company Address			
Contact Person		Email	
Tel	Fax	WhatsApp No. Driver information and license plate no. will be sent via WhatsApp	

* For Company / Organization use only

2. Booking Details (To be filled by customers)

* Please select the services :	Booking Date : _____ (yyyy) _____ (mm) _____ (dd)
	<input type="checkbox"/> Single Booking Time :
	<input type="checkbox"/> Round No. of PAX : _____ Remark : Bus capacity is matched to actual passenger numbers; a larger bus is not guaranteed.
	<input type="checkbox"/> On-hired Coach Type & Qty (For specific bus size, please note in "Remarks"; otherwise it will be based on passenger numbers): <input type="checkbox"/> Accessible 7 Seater Qty: _____ <input type="checkbox"/> 27-28 Seater Qty: _____ (No luggage lockers are available) <input type="checkbox"/> 49-56 Seater Qty: _____ <input type="checkbox"/> 60-65 Seater Qty: _____ <input type="checkbox"/> 7 Seater Qty: _____ <input type="checkbox"/> Accessible Bus Qty: _____ (19 regular seats + 3 accessible seats) <input type="checkbox"/> 67-70 Seater Qty: _____
	Route : _____
	Special Requirement: <input type="checkbox"/> Seat Belt <input type="checkbox"/> Microphone <input type="checkbox"/> Compartment <input type="checkbox"/> Bottled Water (\$7/bottle) Qty : _____ <input type="checkbox"/> Luxury Double Seats Qty : _____ (49-56 seater only)
Remarks : _____	Price Enquiry (Chop & Sign) Date : _____

3. Quotation Details (To be filled by Hang Po)

Type of Coach & Unit Price	
Total	

4. Confirmed Quotation (To be chop & sign by Hang Po)

** 5. Booking Confirmation (To be chop & sign by customers)

Date : _____	Date : _____
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** Remarks :

- The above quotation will be valid for one week.
- Single / Round Trip: If waiting time is more than 15 mins, waiting charge of HKD350/hr will be applied; On-hired: All Parking and Tunnel fee (If any) are excluded.
- For Booking Amendment / Cancellation, kindly notify us no less than 3 working days (Mon to Fri) before the date of services, otherwise 50% of the total amount will be charged.
- In case of Tropical Cyclone Warning Signal No. 3 or above is hoisted or Rainstorm Yellow Warning is triggered, announced by the Observatory on the service day, bus service will be suspended without any charges.